

*Heart of the Forest Community
Special School*

Early Years Unit



Playing and learning together

*Established
2009*



Taking small steps towards the future!

When your child starts in the Early Years Unit



What will my child need?

School Uniform

Uniform is not compulsory.

Pre-school and School uniform is available and can be purchased by ordering from the main School Uniform order sheet along with Polo shirts, T-shirts etc. (form enclosed in this pack)

Snacks and drinks

Water or Squash is available throughout the day.

Free fresh fruit is provided every day.

A voluntary contribution of £1 per week towards snack and sensory cookery is appreciated.

School lunches

These are provided by Edward and Ward and cost £2.00 per day.

Lunch monies are payable in advance through the ParentPay system (details to follow).

Sample menus are available so that you can help us select the right foods for your child.

If your child is entitled to free school meals please ask us for a registration form.

Illness

Should your child become ill, please advise us as early as possible in the morning if they are not coming to the Early Years Unit.

In this booklet we aim to give you useful information to help you and your family become familiar with the Early Years Unit.

The Early Years Unit is run by qualified Early Years teachers , Kate Parkinson and Deborah Lea, and 6 teaching assistants, over two classes, EY1 and EY2. Our midday Supervisors are Karena Jones and Mary Bruce .



The Unit staff will be responsible for developing your child's 'Learning Journey' using a Developmental Journal linked to the EYFS Early Learning Goals, making the transition to National Curriculum areas at the end of their Reception Year ,if appropriate.

Evidence of your child's Learning Journey will be shown through photographic evidence, staff observations and records, agency reports and discussions with you about your child's progress. All information kept on each child is confidential. You have the right to see all the information that is kept about your child at any time.

Heart of the Forest Early Years Unit offers an Open Door policy. You are welcome to contact or visit us at any time to discuss your thoughts and feelings about your child's placement.

Our aim is that your child feels secure, valued and cared for in an appropriate setting for their needs and abilities.

We value the role of parents as the primary educators of their children and have the greatest respect for the unique knowledge and understanding you have about your child.

We look forward to working in partnership with you to provide your child with the best learning opportunities to help her achieve her full potential at Heart of the Forest Early Years Unit.

See you soon.



Please inform Transport, if possible, if your child does not need picking up.

If your child becomes ill at school, and needs to come home, we will contact you on the numbers you have provided on the Personal Information sheet.

Please let us know if your contact numbers or address details change so that we can update our records.

Hydrotherapy

If possible, could we have a swimsuit and swim nappies to keep in school so we can maximise use of our Hydrotherapy sessions.

Nappies

You will need to provide nappies for your child. Wet wipes are provided by school.

Please make sure all items of clothing are clearly labelled with your child's name.

Please do not hesitate to discuss any aspect of your child's care or if there's any specialist equipment you feel they may need.

Many thanks!